

APPLICATION FOR EMPLOYMENT

Please print all information requested except signature.

PERSONAL DATA

Date: _____

Phone: _____

Name: _____

Email: _____

Last First Middle

Present Address: _____

How long at this address? _____

Street Address

City State Zip

Previous address _____

How long at this address? _____

Street Address

City State Zip

State age if under 18: _____

NOTE: If employed, you will be required to complete a Form I-9 and provide proof of citizenship or immigration status.

Are you a member in good standing of a United Pentecostal Church?

Yes

No

Are you baptized in the Holy Spirit (Acts 2:4)?

Yes

No

Have you been baptized by immersion in the name of Jesus Christ?

Yes

No

Do you regularly attend church services?

Yes

No

Name of church you attend: _____ Pastor: _____

If active in church work, please list areas of involvement: _____

Do you hold or have you ever held ministerial credentials with this or any other religious organization? If yes, please give name of organization and date. _____

Type of employment desired:

Full-time

Part-time

Temporary

Have you been previously employed by us?

Yes

No If yes, when? _____

Are you presently employed?

Yes

No

May we contact your present employer?

Yes

No

Have you ever been convicted of a felony?

Yes

No

Are you a student?

Yes

No If yes, specify school. _____

Do you have reliable transportation to work?

Yes

No

Position applied for: _____

Rate of pay expected: _____

Do you have friends or relatives employed by Missouri District UPCI? If so, please provide name/s and relationship.

Yes No

If hired, on what date would you be available for work? _____

What days/hours are you available to work? _____

EDUCATION

TYPE OF SCHOOL	NAME AND LOCATION	MAJOR COURSE	MINOR COURSE	CIRCLE LAST YEAR COMPLETED	
High School		XXXXX	XXXXX	1 2 3 4	
College				1 2 3 4	Degree:
College				1 2 3 4	Degree:
Business or Trade School				1 2 3 4	
Professional or Graduate School					

MILITARY

Have you ever been in the Armed Forces? Yes No Which branch? _____

Date entered _____ Discharge date _____

Please list any special training you received in the military. _____

PERSONAL REFERENCES

Please list three references other than relatives or previous employers.

NAME AND OCCUPATION	YEARS ACQUAINTED	RELATIONSHIP	PHONE AND EMAIL
			Phone: Email:
			Phone: Email:
			Phone: Email:

EMPLOYMENT HISTORY

Please list your work experience beginning with your most recent job held. If self-employed, please give firm name. If additional space is needed, you may continue on a separate sheet of paper.

Name of Employer Address City/State/Zip Code Phone Number	Name of Last Supervisor	Employment Dates	Pay or Salary
		From To	Start Final
Last job title			
Reason for leaving (be specific)			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			

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SPECIAL SKILLS AND QUALIFICATIONS

Please use the space below to summarize any additional information which you feel would be helpful to us in making an employment decision. Describe in full any special skills or training which you feel would make you a valuable employee to our organization.

Do you have proficiency in reading or writing languages other than English? If so, please list. _____

PLEASE READ CAREFULLY AND SIGN

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts called for is cause for dismissal at any time without any previous notice. I hereby give the Missouri District UPCI permission to contact schools, previous employers (unless otherwise noted), pastor, personal references, and others, and hereby release the Missouri District UPCI from any liability as a result of such contact.

I further understand that my employment with the Missouri District UPCI shall be at-will, and that my employment can be terminated at any time, with or without cause and with or without notice, at the option of either party.

Signature of applicant _____ **Date** _____

RETURN COMPLETED FORM TO:

Missouri District UPCI
PO Box 387
Wentzville, MO 63385
employment@modistrict.com