



**MISSOURI STATE HIGHWAY PATROL  
REQUEST FOR CRIMINAL RECORD CHECK**

SHP-158S 11/18

PLEASE PRINT OR TYPE.

**GENERAL INFORMATION**

**APPLICANT'S** LAST NAME FIRST MIDDLE JR / SR

**MAIDEN / ALIAS** LAST NAME FIRST MIDDLE JR / SR

SEX  MALE  FEMALE DATE OF BIRTH (MM/DD/YYYY) SOCIAL SECURITY NUMBER RACE  BLACK  WHITE  INDIAN  ASIAN  OTHER

ADDRESS STREET - P.O. BOX CITY STATE ZIP CODE

**TYPE OF RECORD CHECK — PROCESSING FEE — METHOD OF PAYMENT**

(per Sections 43.527 and 43.530, RSMo.)

- \$14.00 NAME SEARCH**  
Based on NAME, DATE OF BIRTH, AND SOCIAL SECURITY NUMBER.  
Response will be returned with all open records and records of conviction.
- \$20.00 FINGERPRINT SEARCH**  
 Open Records  
 Open and Closed Records
- \$2.00 NOTARY LETTER**

Fee is payable either by check or money order (NO CASH) to "State of Missouri, Criminal Record System Fund."  
***Either the Date of Birth OR Social Security Number MUST be provided for processing.***  
For faster processing criminal record checks are available online at: [www.machs.mo.gov](http://www.machs.mo.gov)

Please forward the request and fee to:  
**Missouri State Highway Patrol  
Criminal Justice Information Services Division  
Post Office Box 9500  
Jefferson City, MO 65102**

**MSHP / CENTRAL REPOSITORY RESPONSE**

**SEND REPLY TO** (Print or type your mailing label below.)

Telephone (include area code) (314) 831-0707

Missouri District UPC  
PO Box 387  
Wentzville, MO 63385

